



NAZA

STANDARD OPERATING PROCEDURE -STAFF PURCHASE SCHEME-





Step 1

- View and test drive at branches or outlets
- Identify and confirm car model, color and variant



Step 2

- Customer to complete CIF Form



Step 3

- Customer to get MMA HQ to confirm membership



Step 4

- Customer or MMA HQ to scan and email signed & stamped CIF form to nato.corporatesales@naza.com.my



Step 5

- Naza Auto Corporate sales representative will contact customer and guide on the next course of action



Step 6

- END

NAZA Auto Sdn Bhd - CIF Form



NAZA AUTO SDN. BHD. (903357-A)
FRANCHISE HOLDER AND SOLE IMPORTER OF KIA, CITROEN & PEUGEOT VEHICLES

NAZA AUTO SDN BHD Corporate Sales Program Customer Information Form (CIF)		
SECTION 1: PARTNER INFORMATION		
Company Name: Malaysian Medical Association		
Mailing Address:	4th Floor MMA House, 124 Jalan Pahang	
	53000 Kuala Lumpur	
Contact Name: Rafikah Nordin		
Contact's Email Address:	Contact's Phone:	
schomos@mma.org.my	03-40411375 ext 113	
SECTION 2: To be completed by Eligible Corporate Partner/Employee, Professional Associate, Potential Purchase or Loyalty Purchase		
Owner's Full Name:	Title: Doctor	
John Doe		
Email Address: johndoe@gmail.com 	Phone: 012-345 6789	
Mailing Address: No.1 Jalan Permaisuri-1/11, Taman Permaisuri, 56000 Kuala Lumpur		
Section 3: To be completed by the Naza Auto Sdn Bhd Corporate Sales Program participating Branch or Dealer		
Branch/Dealer Name:		Branch/Dealer Location:
Peugeot Model:	Date of Order:	Customer Delivery Date:
Salesperson Name:		
Sales Manager Name:		

Applied by :

Verified by:

Approved by:

Name: **Dr. John Doe**
Date: **10th Oct 2017**

Name: **Dr. Arvindran**
Designation: **MMA Chairman**
Date: **10th Oct 2017**
Co. Stamp:

Name:
Designation:
Date:

Supporting Documents Required

For Individual Registration

1. Signed and stamped CIF Form
2. NRIC
3. Driving license
4. Passport and Employment/Contract Letter (foreigners)
5. 3 months Salary Slip
6. 3 months bank statement
7. Latest EA Form

Note : Local guarantor is compulsory for foreigner and guarantor need to submit documents as per item 2, 5 and 6

NAZA AUTO SDN BHD Corporate Sales Program Customer Information Form (CIF)

SECTION 1: PARTNER INFORMATION

Company Name:

Mailing
Address:

Contact Name:

Contact's Email Address:

Contact's Phone:

SECTION 2: To be completed by Eligible Corporate Partner/Employee, Professional Associate, Potential Purchase or Loyalty Purchase

Owner's Full Name:

Title:

Email Address:

Phone:

Mailing Address:

Section 3: To be completed by the Naza Auto Sdn Bhd Corporate Sales Program participating Branch or Dealer

Branch/Dealer Name:

Branch/Dealer Location:

Car Brand

Date of Order:

Customer Delivery Date:

Model / Variant / Colour

Sales Manager Name:

Applied by:

Verified by:

Approved by:

Name :

Date :

Name :

Designation :

Date :

Name :

Designation :

Date :

Brand	Model	Prevailing Promo (Subject to change on a monthly basis)	Additional Offer Exclusively for HL Group		
KIA	Picanto JA	Please contact our Corporate Sales team or email directly to Naza- Corporate Sales Department nato.corpsales@naza.com.my for latest prevailing promos.	3% discount from the nett selling price *offer based on nett selling price after prevailing promo		
	Cerato YDPE 1.6 SX				
	Optima JF 2.0 GT				
	Sportage QL 2.0L EX				
	Sportage QL 2.0 AWD GT				
	Sorento 2.4L HS				
	Grand Carnival 2.2D KX				
	Grand Carnival 2.2D SX				
PEUGEOT	208 Puretech				
	2008 Puretech				
	3008 Active				
	3008 Allure				
	508 SW THP				
	5008 Allure				
CITROEN	C4 Picasso L2				
	DS5 FL				